

Job posting: Personal Support Worker Manual: Human Resources Reports to: Director of Care

Approved by: CEO

# ABOUT SHALOM VILLAGE

Shalom Village is a non-profit campus of care that specializes in the health and wellbeing of Hamilton area seniors. We provide an unwavering commitment to making every day the best day possible for the seniors who depend on Shalom Village services and programs.

Through their dedication, training and commitment to seniors, our team members transform the lives of older adults through a variety of programs and services, including long-term care, senior living apartments, fitness, community wellness and social programs.

Our long-term care services provide a homey environment and programs for frail seniors, while our independent living apartments are perfect for more active seniors. Our fitness and community programs support local seniors living at home, while also providing them with the opportunity to socialize with their peers, learn new skills, and stay healthy and fit. *Shalom Village has something for every Hamilton senior!* 

\*\*Founded by the Jewish Community, for the benefit of all individuals throughout the Hamilton Region, our Jewish values and traditions ensure that all residents & participants, benefit from the respect, compassion, and dignity inherent in the Jewish faith. Shalom Village welcomes and celebrates individuals from all backgrounds and faiths.

## **MISSION, VISION & VALUES**

Our Vision: Honouring our Fathers and our Mothers

**Our Mission:** To provide opportunities for the continuity of life interests, values, and relationships for those who need supportive housing, long term care, convalescent care, adult day services and specialized fitness facilities within the context of Jewish Values and Kashruth. We want all those who need our services to feel AT HOME.

<u>Our Values</u>: At Shalom Village we use the acronym AT HOME to provide a clear link between our vision, mission, values, and most importantly how these guiding principles are brought to life for all who live, work, volunteer or visit at Shalom Village.

**Acknowledge:** We will listen to each other and commit to being approachable, trustworthy, and helpful while valuing each person' contributions, perspectives and differences.

**Together:** We will support each other and believe that together we can achieve anything.

**Home:** We will create a feeling of comfort, trust, familiarity, and safety that honours Jewish Values and brings about each individual person's feeling of being at home.

**Organization:** We will strive for learning, innovation, accountability, transparency, and excellence in all we do.

**Memories:** We will share memories and create new ones through relationships, sharing, and celebrations.



**Enablement:** We will empower, encourage, and focus on each other's strengths to make possibilities possible and accomplish our goals.

As a charity that depends on donor support, Shalom Village Staff play a vital role in our ability to deliver the lifesaving programs that benefit Shalom Village residents and participants. It is crucial that staff members believe-in the power of fundraising to bring people together to support the hundreds of seniors whose lives we impact every day. Our staff members are important ambassadors, donors, and members of the Shalom Village Family. We encourage all staff to join us as we work together to improve the lives of Hamilton area seniors.

### Job Description:

Personal Support Worker (PSW) team members of Shalom Village support and embrace our resident-centred social culture and be proud to deliver the highest quality of personal care to our residents. As key members of our multidisciplinary teams, our PSW members understand residents' individual needs and consistently adhere to and contribute to plans of care.

Personal Support Workers (PSW) at Shalom Village foster exemplary relationships with residents, their families and the care team to deliver holistic and safe care to our residents as well as meeting our residents' quality of life requests.

Our Personal Support Workers (PSW) follow plans of care (or service plans) in accordance with the direction of the Registered Practical Nurse (RPN) and Registered Nurses (RNs) and are quickly able to identify and report any changes in the resident's well-being to the Nursing leadership team members.

#### **Responsibilities:**

Focusing on Activities of Daily Living (ADLs) and assisting clients to complete day-to-day tasks that they are either entirely unable or have some difficulty completing on their own. Personal protective equipment (PPE) and training is provided to all staff.

All candidates must be willing and able to perform activities of daily living tasks including, but not limited to; personal care (including peri-care, bladder / bowel care, bathing, grooming, etc.). Experience using lifts is an asset, however training on site will be provided.

Perform all duties in accordance with the Mission Statement, Organizational, Philosophy and administrative policies and standards of Shalom Village.

Provides or assists the Registered Nurse and Registered Practical Nurse with personal care of the residents as per the care plan.

Ambulates, mobilizes and transfers residents according to care plan.

Participates in Continuous Quality Improvement activities in Nursing.

Other related duties as assigned/required per the Director of Care.



### **Requirements:**

Community college health care aide diploma (or equivalent) or a PSW Certificate Program with a minimum of 600 hours in duration that meets the requirements in subsection (3).O. Reg 79/10, s. 47 (1) of the LTCH Act, 2007

Experience in long-term care facility or community college health care aide program, which included a supervised clinical component similar to that offered by Mohawk College.

Current CPR Level C

Vulnerable Sector Police Record Check