

**Role: Apartment Registered Nurse (ONA) – Part-time**

**Reports to: Manager of Assisted Living and Community Programs**

**Wage: As per Schedule A, ONA**

**Weekly Hours: 22.5 hours per week\*  
Monday to Friday – day shift**

Interested Applicants please submit your resume and cover letter to [HR@shalomvillage.ca](mailto:HR@shalomvillage.ca) by Friday, December 12, 2025.

\*Part-time position at 22.5 hours per week is being trialed and will be reassessed after 6-months

### **Apartment Registered Nurse (ONA)**

Reporting to the Manager, Assisted Living and Community Programs, the Apartment RN will support the needs of the Assisted Living residents.

To ensure that residents of the Assisted Living Program have their healthcare needs met and monitored in a manner consistent with Shalom Community Village ATHOME values.

The Apartment RN uses advanced training to complete resident assessments, create care plans, and ensure that residents are encouraged to be independent with their care needs.

### **Responsibilities:**

#### **1. Resident Care Management**

- Ensure resident-centered care and support is a priority in care management.
- Ensure resident choice is considered in care management.
- Conduct comprehensive assessments of residents' health status, including physical, mental, and psychosocial needs
- Develop individualized care plans. Initiate care plan on admission, annually and when a resident care needs change
- Co-ordinate with the Manager of Assisted Living program to review and ensure that resident needs are being met
- Collaborate with Shalom Village team members to promote resident wellness.
- Respond to emergencies and initiate appropriate protocols
- Monitor and administer medications, and treatments.
- Collaborate with the resident served, treating physicians, members of family/support system and other stakeholders are involved to promote resident wellness.
- Initiate and assist Pharmacy teams with seasonal Vaccine Clinics for resident
- Attend and present nursing updates at monthly resident town halls.
- Educate residents and families on health conditions, medications, and care strategies.
- Initiate resident care conferences with other stakeholders as required

#### **2. Documentation and Compliance**

- Maintain accurate records of assessments, treatments, and medication monitoring and administration.
- Ensure compliance with provincial regulations, College of Nurses, and Shalom Community Village policies.
- Record on progress notes, assessments, incidents on Point Click Care

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- Ensure that all documentation complies with regulatory requirements and Shalom policies. Charting method is SBAR

### **3. Care Planning and Direct Care:**

- Complete RAI-Cha assessments as needed.
- Discuss and review DNR orders with residents, and update the team on status
- Ensure medications are delivered intact and checked on arrival from pharmacy
- Follow up with pharmacy on all medication changes
- Ensure PSWs monitor the residents' medications according to prescribed dosages and schedules, as well as monitoring for adverse reactions or interactions.
- Administer injections for residents on (q 6-month Prolia/Jubbonti) shots,
- Change diabetic sensors weekly
- Organize and prepare weekly blood work
- Ensure PRN policies are adhered to, and PSWs have knowledge of the medications
- Collaborate with PSWs and community wound care nurses to manage residents' wounds, including pressure ulcers, surgical incisions, and skin tears.
- Collaborate with PSWs to monitor residents' vital signs, symptoms, and changes in condition, reporting any concerns or changes as needed.

### **4. Quality Assurance:**

- Coordinate with Manager of Assisted Living, monthly data collection on resident well-being and falls activity, input stats into PCC (QHI dashboard)
- Identify and create action plans to ensure resident risk is reduced
- Respond to resident concerns and complaints, escalate to Manager of Assisted Living as needed
- Assist Manager of Assisted Living with monthly audits of progress notes, point of care entries, and reports with follow up action items

### **Required Skills and Abilities:**

- Strong judgement and decision-making skills, with the ability to plan, organize and implement both proactively and responsively.
- Demonstrated consistency in ATHOME Values and supporting a culture of care and respect.
- Willingness and ability to maintain flexibility in the event of unforeseen situations.
- Excellent leadership and communication skills (written and oral) and interpersonal skills.
- Familiarity with point click care, RAI-Cha or government assessments considered an asset
- Proficient in computer skills including but not limited to Word, Excel, point click care and email.

### **Qualifications:**

The successful applicant will possess the following qualifications:

- Registered Nurse with a Valid Certificate of Competence from the College of Nurses of Ontario
- Education – Successful completion of an accredited RN program/baccalaureate degree in Nursing (BScN).
- Minimum two (2) years related experience;
- Experience in Assisted Living Program or Long Term Care is preferred.

## ABOUT SHALOM VILLAGE:

Shalom Village is a non-profit campus of care that specializes in the health and wellbeing of Hamilton area seniors. We provide an unwavering commitment to making every day the best day possible for the seniors who depend on Shalom Village services and programs.

Through their dedication, training and commitment to seniors, our team members transform the lives of older adults through a variety of programs and services, including long-term care, senior living apartments, fitness, community wellness and social programs.

Our long-term care services provide a homey environment and programs for frail seniors, while our assisted living apartments are perfect for more active seniors. Our fitness and community programs support local seniors living at home, while also providing them with the opportunity to socialize with their peers, learn new skills, and stay healthy and fit. ***Shalom Village is here to help create moments that matter for every senior!***

**\*\*Founded by the Jewish Community, for the benefit of all seniors throughout the Hamilton Region, our Jewish values and traditions ensure that all residents & participants, benefit from the respect, compassion, and dignity inherent in the Jewish faith. We welcome and celebrate individuals from all backgrounds, faiths and cultures.**

## MISSION, VISION & VALUES

**Our Vision:** Honouring our Fathers and our Mothers

**Our Mission:** To provide opportunities for the continuity of life interests, values, and relationships for those who need supportive housing, long term care, convalescent care, adult day services and specialized fitness facilities within the context of Jewish Values and Kashruth. We want all those who need our services to feel AT HOME.

**Our Values:** At Shalom Village we use the acronym AT HOME to provide a clear link between our vision, mission, values, and most importantly how these guiding principles are brought to life for all our stakeholders.

- **Acknowledge:** We will listen to each other and commit to being approachable, trustworthy, and helpful while valuing each person's contributions, perspectives and differences.
- **Together:** We will support each other and believe that together we can achieve anything.
- **Home:** We will create a feeling of comfort, trust, familiarity, and safety that honours Jewish Values and brings about each individual person's feeling of being at home.
- **Organization:** We will strive for learning, innovation, accountability, transparency, and excellence.
- **Memories:** We will share memories and create new ones through relationships, sharing, and celebrations.
- **Enablement:** We will empower, encourage, and focus on each other's strengths to make possibilities possible and accomplish our goals.

As a charity that depends on donor support, Shalom Village Staff play a vital role in our ability to deliver the lifesaving programs that benefit Shalom Village residents and participants. It is crucial that staff members believe in the power of philanthropy to bring people together to support the hundreds of seniors, and family members whose lives we impact every day. Our staff members are important ambassadors, donors, and members of the Shalom Village Family. We encourage all staff to join us as we harness the power of philanthropy to help us build a thriving community for our seniors, our families, and our staff.

Shalom Village is committed to diversity and inclusivity. We are excited to hire people whose skills,

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attitude, and abilities contribute to the success of the organization and who reflect the values of our community.

*\*\*Shalom Village recognizes that the right fit for a position is more than just a list of criteria. If you believe you may be a good candidate, but you don't meet all the criteria, please apply, and tell us why you're a great fit in your cover letter. You may be just the person we are looking for.*

*We thank all applicants for their interest, however, only those shortlisted will be contacted.*